



# BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH

Nutanchati, Opposite Axis Bank, Bankura,  
West Bengal, Pin-722101

## ACADEMIC AUDIT REPORT For the Academic year 2016 - 2017

Academic Audit of Department : Political Science				
Period of Audit: 2016-2017				
<b>I - COLLEGE PROFILE (To be filled in by the IQAC Co-ordinator)</b>				
1	Name of the Department, Website, email and Ph. No.		Department: Political Science, E-mail id: <a href="mailto:sarada_6@yahoo.co.in">sarada_6@yahoo.co.in</a> ; Ph. No.: 03242-251194	
2	Name of the HOD, email & Mob. No.		Prof. Santi Ram Mandal, E-mail: <a href="mailto:profsrmandal@gmail.com">profsrmandal@gmail.com</a> ; Mobile No: 9434712245	
3	Name of the IQAC Coordinator, email & Mob. No.		Dr.Nityananda Patra, <a href="mailto:nityananda.patral967@gmail.com">nityananda.patral967@gmail.com</a> Mobile No.: 9474144885	
4	Year of Establishment/ Year of Affiliation		1973/1975	
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)		Grade A (3.04) Cycle 2 2015	
6	UGC Recognition (2F & 12 B)		YES	
7	Departmental Working Hours (if shift system mention details of both shifts & give reasons for shift system)		10.00 a.m-5.00 p.m (Monday to Saturday)	
8	No. of Posts Sanctioned:			Teaching      Non Teaching
	Teaching -		Govt. approved :	02      -
	Non Teaching-		Management approved :	-      -
	Supportive Staff -		Govt. approved Contractual :	01      -
	Other if any -		Management approved Contractual :	-      -
			Guest Working:	01      -
9	Course wise & Year wise Students strength particulars		<b>No of Students</b>	<b>1<sup>st</sup> Year</b> <b>2<sup>nd</sup> Year</b> <b>3<sup>rd</sup> Year</b>
				<b>16-17</b> <b>16-17</b> <b>16-17</b>
			<b>Honours</b>	39      23      15
			<b>General</b>	80      87      48



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<b>II - CURRICULAR ASPECTS</b>		<b>Statement</b>	<b>Impression/Recommendation/ Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	Departmental Annual Curricular Plans	Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner. (Annexure I) PO, CO & PSO is also formulated.	Practical experience on theoretical knowledge be given importance through the introduction of Internship, if possible.	Good	A
2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2016 to 2017	Every activity is recorded such as Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department etc.	Database on the pass out students for making alumni association more dynamic and productive be made an integral part of the departmental activities every year.	Good	A
3	Add-on Courses completed during Academic Year 2016 to 2017	NIL	At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.	Poor	C
4	Plan for introduction of new Add-on Courses in Academic Year 2016 to 2017	NIL	Efforts be made for the introduction of some vocational training courses or at least hands on training be made compulsory every year to impart practical knowledge.	Poor	C
5	Coverage of Syllabus (Average Percentage)	More than 90% syllabus is covered for all courses of UG program. Records are kept in the individual Teacher's Diary.	100% coverage of the syllabus should be made mandatory because it will help the advanced students immensely.	Good	A
6	Maintenance of Student Attendance Registers	Day to day attendance is recorded in the Student Attendance Registers.	Poor attendance (i.e. less than 50%) of the students be compulsorily intimated	Good	A

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			to the parents.		
7	Feedback forms on Curriculum from students	Feedback is taken and analyzed. (Annexure –II) Attempts are being made to submit the Feedback online by the students from the current session. Suggestion and Proposals from students have been carefully analyzed. Some of the demands have been fulfilled by the department in the interest of the students.	Online feedback procedure should be made compulsory.	Satisfactory	B

\*\* Grade A (Good) / B (Satisfactory) / C (Poor)



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<b>III - TEACHING, LEARNING &amp; EVALUATION</b>		<b>Statement</b>	<b>Impression/Recommendation/Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	Teaching Diaries & Plans in the Prescribed Formats	The teaching diaries and plans are maintained by all the teachers of the department and those are verified and signed by the Principal.	Well maintained.	Good	A
2	Co-Curricular Activities (Departmental Level)	Students of each year/ semester organized Teachers' Day celebration program every year in the department.	Arrangement of Exhibition at least once a year is recommended.	Good	A
3	Degrees offered	UG programs run by the department.	Job-oriented programmes be introduced, if possible.	Good	A
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	Continuous assessment is carried out by the department in the form of Class Test, Mid-term test, Concept Test, Surprise Test, Practical Test and Internal Assessment.	Well maintained and documented.	Good	A
5	Remedial Classes	Remedial classes are conducted for each semester as and when required subject to the availability of time and convenience of student and teachers. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-assessment and better understanding of the subject.	Assessed answer scripts reflecting the academic improvement of the students be given to the students to show their parents.	Good	A
6	Record of Mentoring of students by teachers	Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class .	Performances of the students in all respects be intimated to the parents periodically, if possible.	Good	A
7	Result Analysis for the years 2016 & 2017	Result analysis is done according to result sheet provided by the University (Annexure-III).After critical analysis of the results, the students are advised about how to improve both the theoretical and practical marks.	Final result sheet should be well-circulated through college prospectus, website etc.	Good	A

\*\* Grade A (Good) / B (Satisfactory) / C(Poor)



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<b>IV - RESEARCH AND CONSULTANCY</b>		<b>Statement</b>	<b>Impression/Recommendation/Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	No. of Research Guides in the Department	Nil	All Departmental teachers be encouraged to complete their Ph.D.	Poor	C
2	No. of Faculty registered for Ph. D (attach details)	One permanent faculty.	All Departmental teachers be encouraged to complete their Ph.D.	Satisfactory	B
3	Number of Major/Minor/Other Research Projects (attach details)	Major: Nil Minor: Nil Others: Nil	Other funding agencies may be explored.	Poor	C
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals) (attach details)	International : 01 Annexure- IV Nil	Inadequate.	Satisfactory	B
5	Number of Papers Presented in Academic year 2016 to 2017 (International/National/State Level Conference) (attach details)	International: 01 Annexure-V National : 01 Annexure-V State Level Conference: Nil	Inadequate.	Satisfactory	B
6	Number of Books Published in Academic year 2016 to 2017 (Single Author/Co Author) (attach details)	As a Single Author – 02 (Annexure-VI) As a Co-Author – Nil	Inadequate.	Satisfactory	B
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details)	01 (Annexure-VII)	Efforts to be made to conduct National/International Seminars	Satisfactory	B
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Nil	Arrangement of Exhibition at least once a year is recommended.	Satisfactory	B
9	Record of Consultancy in Academic year 2016 to 2019 (attach details)	Nil	Initiative should be taken by the college to invite various companies for placement, if possible.	Poor	C



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10	Record of MOUs in Academic year 2017 to 2018 (attach details)	Nil	Initiative should be taken by the college, if possible.	Poor	C
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\*\* Grade A (Good) / B (Satisfactory) / C (Poor)

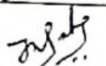
<b>V - EXTENSION ACTIVITIES</b>		<b>Statement</b>	<b>Impression/Recommendation/ Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	Record of Subject/Department Related Extension Activities (attach details)	NIL	Initiative may be taken by the Department.	Poor	C
2	Field Visit (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
3	Industry Visit (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
4	Any Other Club (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	Some teachers are members of some non- govt. social organizations.	Adequate	Good	A

\*\* Grade A (Good) / B (Satisfactory) / C (Poor)

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**Recommendation/Suggestions by Academic Advisors**

Suggestions for improvement/progress of the department	Sheet attached		
Declaration by the Department		Signatures of Academic Advisor with designation	Seal
	1	 (Inspector of Colleges)	Inspector of Colleges (Addl. Charge) Bankura University
	2		
	3		
Signature of the HOD with date			
Signature of the Principal with date			

**Declaration by the Principal**

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

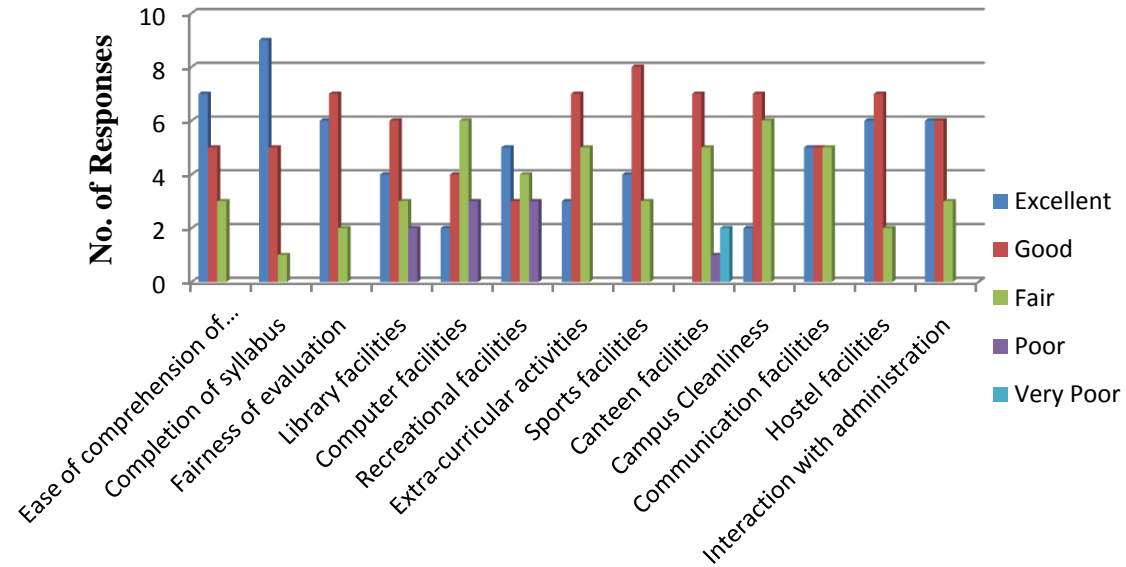
Date:

  
\_\_\_\_\_  
Signature of Principal  
**Principal**  
Bankura Zilla Saradhamani  
Mahila Mahavidyalaya

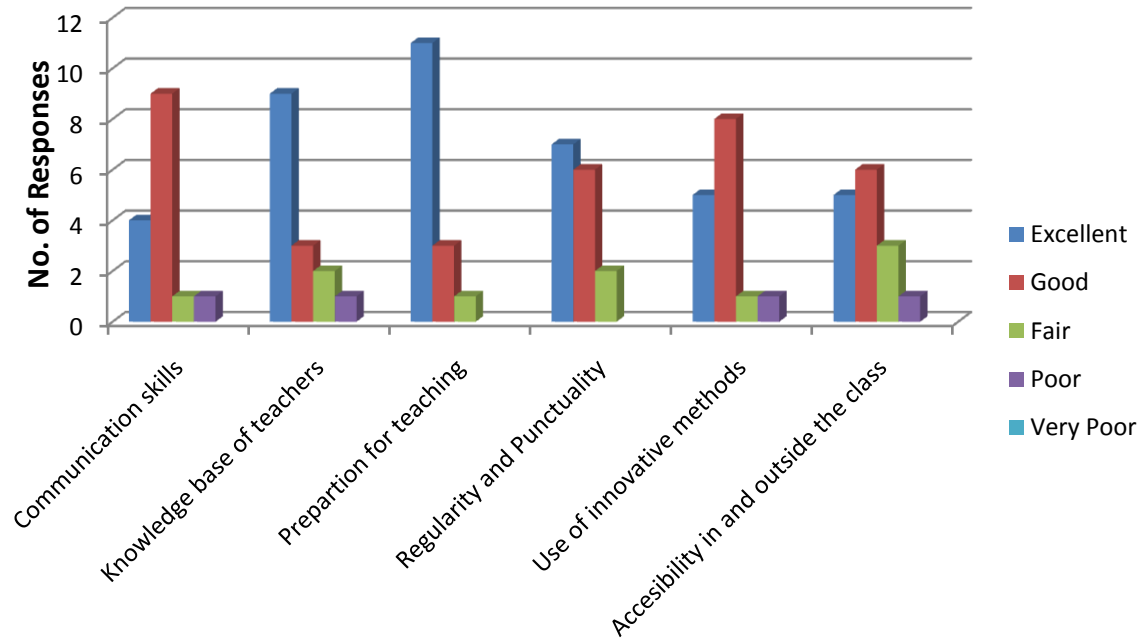
<b>Students' Feedback (2016-17)</b>						
Questions	Excellent	Good	Fair	Poor	Very Poor	
Ease of comprehension of subjects taught	7	5	3			15
Completion of syllabus	9	5	1			15
Fairness of evaluation	6	7	2			15
Library facilities	4	6	3	2		15
Computer facilities	2	4	6	3		15
Recreational facilities	5	3	4	3		15
Extra-curricular activities	3	7	5			15
Sports facilities	4	8	3			15
Canteen facilities		7	5	1	2	15
Campus Cleanliness	2	7	6			15
Communication facilities	5	5	5			15
Hostel facilities	6	7	2			15
Interaction with administration	6	6	3			15
<b>On Teachers</b>						
Communication skills	4	9	1	1		15
Knowledge base of teachers	9	3	2	1		15
Preparation for teaching	11	3	1			15
Regularity and Punctuality	7	6	2			15
Use of innovative methods	5	8	1	1		15
Accesibility in and outside the class	5	6	3	1		15



## Students' Feedback (2016-17)



## Students' Feedback (2016-17) On Teachers



### Annexure-III

year	Total No. of Students appeared for the End-Semester Examination	Total No. of Students passed	Remarks
2016-17	07	04	1 <sup>st</sup> Class-01
			2 <sup>nd</sup> Class-03

(Result Analysis for the years 2016 - 2017)

Discuss about the analysis of result of final examination of 2018 and it is resolved that:

1. Updated information regarding the subject should be provided in the class hours.
2. Some special classes apart from the regular classes should be taken in certain week.
3. Students should be inspired to take online classes for better knowledge and perfection.
4. Smart classes should be taken in every week.
5. Analyze the previous year's questions and follow the question pattern accordingly the preparation should be started and thoroughly practice more and more question answers.
6. Library hours should be increased and every week a certain time for library reading session should be allotted.
7. The number of reference books, journals, and magazines and text books should be increased in the library.
8. Interdisciplinary classes should be arranged for betterment of their knowledge.
9. Practice more and more at home and for any doubt arises, doubt clearing classes should be arranged.

## **Annexure- IV**

### **Number of Research Papers Published in Academic year 2016-17**

**Dr. Priyanka Banerjee**

Article on “*Sister Nivedita on Indian Womanhood*” in *Socialist Perspective*, vol.44, no. 1-2, June- September 2016, Council for Political Studies, Calcutta, 2018, ISSN. 0970-8863.

**(Annexure-V)**

Number of Papers Presented in Academic year 2016 to 2017		
Level		Remarks (Seminars/ Workshop/Training)
International	Presented a Paper entitled "Reservation and Politics: Its Relevance in Contemporary India" in Two Day International Seminar on "Social Stratification and Political Transformation: Rethinking Indian Democracy" Organized by The Department of Political Science, Bankura University, 10 <sup>th</sup> and 11 <sup>th</sup> November 2016.	Seminar
National	Paper presented on " <i>Sister Nivedita and Women Empowerment : A Saga of Human Rights in Colonial Period</i> " in 126 <sup>th</sup> Birth Anniversary of Bharat Ratna Dr. B.R. Ambedkar & National Seminar on " <i>Human Rights and Social Justice</i> " organized by S.C., S.T., O.B.C. Employees Welfare Association of Visva-Bharati in association with Visva-Bharati, April, 2017.	Seminar

(Annexure-VI)

Books/Volumes published in the Academic year-2016-2017					
Name of Faculty	Designation	Name of Book published	ISBN No.	Publication Year	Single/Co –Author
<b>Sri Amit Pal</b>	<b>Guest Lecturer</b>	<b>2. “Poribesh O Narir Jibone Sthitishil Unnoyon”, Environment: Its Threats and Challenges</b>	ISBN: 978-93-85248-13-9	April 2017	<b>Co-Author</b>

## Annexure-VII

Number of Seminar/Workshop in Academic year 2016 to 2017		
Name of the Faculty	Title of the Seminar/Workshop	Remarks (Seminars/ Workshop/Training)
Dr. Priyanka Banerjee	U.G.C. Sponsored one-day State Level Seminar on "Women Empowerment", organised by Internal Quality Assurance Cell, BZSMM, March, 2017.	Seminar

**2016-17**

**No. of Faculty registered for Ph. D (Annexure-VIII)**

<b>Name of Teaching Faculty</b>	<b>Designation</b>	<b>Whether registered for PhD</b>	<b>Registration Year</b>	<b>Area of Research</b>
Dr. Priyanka Banerjee	Assistant Professor	Yes	January-2014	Modern Indian Political Thought



**2017-18**

**No. of Faculty registered for Ph. D (Annexure-VIII)**

<b>Name of Teaching Faculty</b>	<b>Designation</b>	<b>Whether registered for PhD</b>	<b>Registration Year</b>	<b>Area of Research</b>
Dr. Priyanka Banerjee	Assistant Professor	Yes*	January-2014	Modern Indian Political Thought
Munnalal Tikait	Part-time Teacher	Yes	July-2017	International Relations

\* Ph.D is awarded in 2018.

**2018-19**

**No. of Faculty registered for Ph. D (Annexure-VIII)**

<b>Name of Teaching Faculty</b>	<b>Designation</b>	<b>Whether registered for PhD</b>	<b>Registration Year</b>	<b>Area of Research</b>
Dr. Priyanka Banerjee	Assistant Professor	Yes*	January-2014	Modern Indian Political Thought
Munnalal Tikait	Part-time Teacher	Yes	July-2017	International Relations

\* Ph.D is awarded in 2018.

**2019-20**

**No. of Faculty registered for Ph. D (Annexure-VIII)**

<b>Name of Teaching Faculty</b>	<b>Designation</b>	<b>Whether registered for PhD</b>	<b>Registration Year</b>	<b>Area of Research</b>
Dr. Priyanka Banerjee	Assistant Professor	Yes*	January-2014	Modern Indian Political Thought
Munnalal Tikait	Part-time Teacher	Yes	July-2017	International Relations

\* Ph.D is awarded in 2018.